

Temple Israel of Hollywood Sisterhood ~ Chanukah Bazaar 2011

VENDOR APPLICATION & AGREEMENT

FROM: Gretchen Zalkind: info@tiohbazaar.com (323) 497-6504 and JoAnn Lesser: joannlesser@gmail.com

Thank you very much for your interest in the TIOH Sisterhood Bazaar. Your participation helps make this event festive and fun for everyone and a great success for us all. **Please request your space early – Sign and Return page two of this Vendor Agreement by Sept. 1, 2011 with your entry check payable to Temple Israel of Hollywood Sisterhood.** You will receive your space confirmation via email by September 30th. Detailed information is emailed approximately two weeks before the Bazaar. We look forward to your participation. If you have any questions, please do not hesitate to call or email.

DATE: **SUNDAY, DECEMBER 4, 2011**
Open to the public from 9:00 a.m. to 3:00 p.m.
Vendor set-up: 7:00 a.m. to 9:00 a.m.

PLACE: Temple Israel of Hollywood -- Miller Hall
7300 Hollywood Boulevard (between Fuller and Martel; 3 blocks west of La Brea)

FEES: \$35.00 - One 6' x 30" table + 2' space for in/out (We provide the table)
\$35.00 - One 8' x 30" rack space (bring your own rack)
\$15.00 - Additional 6' x 30" table or rack space

SALES PROCEDURE: Vendors will be given triplicate Sales Receipt Books at the Bazaar. The Sisterhood will collect all sales receipt books and money at the close of the event. Our cashiers will calculate each Vendor's gross sales and State sales tax. 20% of the Vendor's gross sales (not including sales tax) will be a donation to the Sisterhood for scholarships and community service projects**. Vendors will receive their share of the gross sales plus the collected sales tax within 10-12 days. Vendors are responsible for paying their State sales tax. **Vendors must have a resale number.** Resale numbers may be obtained from the California State Board of Equalization at (800) 400-7115 or www.boe.ca.gov.

SET-UP: 7:00 a.m. to 9:00 a.m. only, with complimentary coffee and bagels. Vendors who are not set-up by 9:00 a.m. shall forfeit their tables, spaces, and entry fees. Vendors are expected to remain open until the end of the Bazaar and not begin packing until after 3:00 p.m. Vendors may park and unload merchandise in front of the Temple on Hollywood Blvd. We have table carts and dollies for your use. After unloading, vendor vehicles should be parked on the street, leaving the Temple parking lot available for customers. These rules enhance the quality of the buying environment for everyone.

ITEMS PROVIDED: Sisterhood provides tables, chairs, electrical outlets and triplicate sales receipt books. **Vendors must bring their own table covers, racks, packing materials, bags, pens, staplers, lights, mirrors, and extension strips and cords.** Vendors must provide any merchandise warranties directly to the buyer at the time of the purchase.

PRIZE DRAWING: Sisterhood asks each vendor to donate at least one item to our Prize Drawing to be held at the Chanukah Bazaar. This advertises your merchandise and increases attendance at the Bazaar. We appreciate your contribution.

Print and mail this page with your check

Temple Israel of Hollywood - Chanukah Bazaar - Sunday, DECEMBER 4, 2011

VENDOR AGREEMENT

I agree to participate in the Chanukah Bazaar, Sunday, December 4, 2011, sponsored by the Women of Temple Israel of Hollywood and to abide by all of the rules and procedures.

PLEASE NOTE:

It is illegal and not permitted to sell unlicensed logo merchandise, i.e. designer label knock-offs.

Vendor Signature: _____ Date: _____

(Please Print)

VENDOR NAME: _____

BUSINESS NAME: _____

VENDOR ADDRESS: _____

CA BOE SELLER NUMBER: (resale permit) _____

PHONE: _____ **Email** _____

BUSINESS PHONE: _____ FAX # _____

DO YOU NEED ELECTRICITY? YES _____ NO _____ (outlet provided; you bring extension cords)

MERCHANDISE DESCRIPTION: (*Please be specific*) _____

Prize Donation(s): _____

Entry Fee: Limit 2 spaces per vendor; additional spaces subject to availability.

\$35.00 - One 6' x 30" table \$ _____

\$35.00 - One 8' x 30" rack space (bring your own rack) \$ _____

\$15.00 - Additional 6' x 30" table \$ _____

\$15.00 - Additional rack space \$ _____

TOTAL \$ _____

Please Sign and Return page 2 of this agreement with your check, *payable to Temple Israel of Hollywood Sisterhood*, by September 1, 2011 to this address:

**Send to: Women of Temple Israel of Hollywood
Chanukah Bazaar
c/o Jo Ann Lesser
100 South Fuller Avenue
Los Angeles, CA 90036**